

REGULAR MEETING  
TOWNSHIP COMMITTEE

February 6, 2013

Chairperson Spatola called to order a regular meeting of the Township Committee of the Township of Deerfield, County of Cumberland and State of New Jersey, at the Municipal Building, 736 Landis Avenue, Rosenhayn, at 7:00 p.m.

Chairperson Laurella led the flag salute.

The Clerk took roll call and members present included, Mr. Lauermann, Mr. Laurella, Mr. Stanzione, Mr. Montgomery and Mr. Spatola.

The Clerk stated there was a monthly calendar for the month of March in the Committee's packet.

The Clerk asked Mayor Spatola to swear in the new Emergency Management Coordinator Andrew Pizzo before they continued with the meeting this evening.

Minutes

The Clerk presented the minutes from February 6<sup>th</sup>, and February 20<sup>th</sup>, 2013.

Mr. Stanzione made a motion, seconded by Ms. Lauermann, to accept the minutes as written. The Committee agreed.

Resolutions

The Clerk presented Resolution #13-74 Resolution Authorizing A PILOT (Payment In Lieu Of Taxes) Agreement Between The Township And White Dog Corporation.

Mr. Laurella made a motion, seconded by Mr. Stanzione to adopt Resolution #13-74 Roll Call Vote.

Mr. Lauermann	Yes	Mr. Montgomery	Yes
Mr. Laurella	Yes	Chairperson Spatola	Yes
Mr. Stanzione	Yes		

The Clerk presented Resolution #13-75 Resolution Authorizing The Exclusion Of The Public From A Meeting Of The Township Committee Of The Township Of Deerfield to Be Held On March 6<sup>th</sup>, 2013.

Mr. Stanzione made a motion, seconded by Mr. Montgomery to adopt Resolution #13-75. Roll Call Vote.

Mr. Lauermann	Yes	Mr. Montgomery	Yes
Mr. Laurella	Yes	Chairperson Spatola	Yes
Mr. Stanzione	Yes		

Old Business

The Clerk presented Reports From Departmental Chairpersons.

Mr. Montgomery stated they had two different companies come in and offer the Township quotes and their opinion of a phone system they would be able to offer the

Township. Mr. Montgomery stated the first company was VOIP, which is out of Cherry Hill, and their phone system operates out of a cloud system, which is an offsite phone system, so all the calls would be directed to their facility and then redirected to the Township Building. That plan would offer new phones, voice mail, and give us a better phone system than what we have now. Mr. Montgomery stated that looking into that further it would cost thirty five (\$35.00) a month per phone, which didn't include a new feed into the building for internet or fax lines.

Mr. Montgomery stated he reached out to Comcast and Comcast came back with a bid of five hundred eighty five dollars a month (\$585.00) which includes a new phone system, new internet, and the ability to have voice mail, forward voice mail thru emails and/or the phone system, and that includes the Municipal Building, Public Works building, and the Rosenhayn Fire Department. Mr. Montgomery stated there are a block of emails already in place and so there is a conference call set in place this Friday to finalize and then it could be brought back to the rest of the Committee to be voted on.

Mr. Montgomery stated in his opinion this is the best plan to go with they have everything the Township needs and all equipment would be owned by the Township and any upgrades or changes that needed to be made could be made by calling the 1-800 number.

Mr. Stanzione asked what the savings were. Mr. Montgomery stated the savings would be forty three thousand dollars a year (\$4,300.00) based on what is currently used now.

A discussion regarding the phone system, what is included, what is not included and the buildings which will have the new system in place was held among the Committee.

Mr. Lauermann asked if they had contractors to come on site and set everything up. Mr. Montgomery stated their Verizon employees would come in and work with our IT guys set everything up, change all the info from one system to another and then we'd be up and running. Mr. Montgomery stated that if a contract was signed today then in about forty five days everything would be completely done.

Mr. Spatola stated they had been looking for a truck and he did find a truck but he believes it had a lot of miles on it and he feels it is a little bit risky.

Mr. Montgomery stated that winter is pretty much behind us and that was our main concern with purchasing the truck, so he feels the Township bought itself a little bit of time with making sure they make a right decision instead of jumping into buying a truck. Mr. Montgomery stated that Mr. Shinn, Public Works Manager, went to JC Auto Sales on Landis Avenue in Vineland. Mr. Montgomery indicated they had a 2005 GMC 2500 series 4 wheel drive, good shape, clean, one owner and were asking \$16,900.00. Mr. Montgomery stated now they have a figure that they can start with when looking for trucks in the future.

A discussion regarding the truck was held among the Committee.

The Clerk stated to comment on Mr. Spatola's statement regarding a lease. The Clerk stated that the gentleman Mr. Spatola spoke to did call back, and he indicated that for Municipalities it is different for a Municipal Lease as opposed to a personal lease as in, it would be a five year lease and at the end of the five year lease the Municipality would have to buy the vehicle, there would be no turning it in.

Mr. Montgomery stated that he spoke to Mr. Laurella regarding the electric company getting back to them about the light removal program. Mr. Montgomery indicated they are breaking it off into two sections, doing Township roads first, which should start by next week and the second phase will be County and State roads, so by the end of the month the project should be complete.

Mr. Laurella stated that he believes it costs about fifty thousand (\$50,000) just for street lights in the Township. Mr. Laurella indicated that Streets and Roads is Mr. Montgomery and Mr. Lauer mann but because himself and Mr. Montgomery started this project last year, he would like to continue the entire program through the end, and if someone disagrees with his decision he would like them to say something now, but he feels they are doing a good job with the turning off of the street lights.

Mr. Laurella stated they have to start cutting out lights because fifty thousand dollars a year is a lot and the Township wants to buy a new truck or buy something else for the Township, where is the money coming from, from the tax payers. Mr. Laurella stated he is not one for raising the taxes much, may be a little gain, but the Township has to look to see where it is spending money and some street lights have to go.

Mr. Laurella stated with the local purpose tax, the Township is not collecting enough money from each resident to pay for a light to be at the end of their driveway.

Mr. Lauer mann stated they are not turning off lights at intersections, curves, passing zones and a few business's with busy driveways. Mr. Laurella indicated that a list would come before the Township Committee before any action would be taken.

Mr. Montgomery stated there were about ten (10) lights that were off that should have been on and the Township was paying for them so they had them turned on, and there should be a better system in checking the lights that the Township pays for.

Mr. Montgomery stated that he and Mr. Stanzione reached out to Senator Sweeny's office to help with the grant process for the Recreation for the parks. Mr. Montgomery indicated they sent in a proposal, he received a phone call on Monday and stated Senator Sweeny's office is very excited and on board with the Township's ideas and they are all ready to help with the stage, safety fencing and if money permits, the lighting in the park. Mr. Montgomery stated again that Senator Sweeny's office is excited to help because they appreciate that the Festival is the largest even in South Jersey for the year, so they are on board and feel very positive going forward.

A discussion regarding Senator Sweeny's office and the grants that are available for the Township was held among the Committee.

The Clerk presented Discussion Regarding Dilapidated Buildings And Unregistered Vehicles.

The Clerk stated that at the previous meeting the Committee asked that the Construction Official and Housing/Zoning Officer come before the Committee for discussion.

Mr. Laurella stated that he asked for this to be put on the agenda because the Township is looking like a slop hole. Mr. Laurella indicated that some action has to be done to get rid of some of these dilapidated buildings, especially the ones that are vacant.

Mr. Laurella stated that you bring the person that owns that property in for court, and you'll see how quick they start fixing up the property, a regular notice will not work, they need to be sent a court notice.

Mr. Laurella stated there are houses and buildings in the Township that need to come down but the Committee has to back the Construction and Housing/Zoning Officers, because there are codes that need to be followed. Mr. Laurella

#### New Business

The Clerk presented Recommendation For New Emergency Management Coordinator.

Mr. Montgomery stated the Committee recently conducted interviews of Township residents for the opening of Emergency Management Coordinator. Mr. Montgomery indicated that he and Mr. Stanzione sat and interviewed four applicants, after the interviews they sat together and came up with their recommendation. Mr. Montgomery stated that they recommend Andrew Pizzo for the new Emergency Management Coordinator and another Township resident which they felt had potential but needed some more time to learn the responsibilities, Mr. Montgomery and Mr. Stanzione know that Mr. Pizzo can choose his own Deputy Coordinator but they recommended Jason Scythes as Deputy Coordinator.

Mr. Montgomery stated that Andrew Pizzo would become the new OEM Coordinator with the understanding that the position doesn't take affect until March 1<sup>st</sup>, 2013, in that time business will be conducted as usual, and in the meantime there will be a transition period where he will be available to work with the Committee and learn what is available under Emergency Management.

Mr. Stanzione stated if Mr. Pizzo would appoint his deputy. Solicitor Testa stated he could not appoint his Deputy until after he is appointed March 1<sup>st</sup>.

Solicitor Testa stated Mr. Pizzo should wait until March 1<sup>st</sup>, 2013 when he is appointed and choose his deputy, until then he could come in, under the transition period, to learn the aspects of the position of OEM Coordinator.

Mr. Stanzione made a motion, seconded by Mr. Montgomery to approve Andrew Pizzo as the OEM Coordinator effective March 1, 2013. Roll Call Vote.

Mr. Lauermann	Yes	Mr. Montgomery	Yes
Mr. Laurella	Yes	Chairperson Spatola	Yes
Mr. Stanzione	Yes		

The Clerk presented Discussion Regarding Items For 2013 Municipal Budget Also A Proposed Date For Second Budget Workshop February 28, 2013.

Mr. Laurella stated that he has been dealing with the roads, and the only two roads left are Cedar Street and Maple Street, each one could be done in the next two years. Mr. Laurella indicated that the price for the roads including Nixon Avenue would be seventeen thousand eight hundred and fifty dollars (\$17,850.00) and it includes Maxon Avenue. Mr. Laurella stated to add those numbers to see what could be done, either all or cut the budget but they were moving on it, even if it isn't done every year.

Mr. Spatola stated that another item that was on the budget was the vehicle situation. Mr. Spatola indicated that a decision needs to be made regarding the vehicles. Mr. Spatola stated that Public Works Manager, Ron Shinn approached him and stated that Alvin Russell, who has worked on the truck in the past, made the suggestion if the truck was going to be used a couple times a year to push snow, the truck could be maintained for about one thousand dollars a year (\$1,000.00) and should last another four to five years, but if the truck is going to be used on a regular basis more than a couple times a year, he advised to buy a new truck.

A discussion regarding the options of the truck situation was held among the Committee.

Mr. Montgomery stated that at the end of 2012 he and Mr. Laurella started discussing improving the security around the building. Mr. Montgomery indicated they initially started looking at putting video surveillance system inside the buildings, that was a bit pricey so it was put on hold. Mr. Montgomery stated that it was noticed there were a couple of incidents in the back building where some equipment and materials went missing, so it was decided that if they were going to focus on anything, the property and the back building should be secured and a four camera system could be installed. Mr. Montgomery stated a camera pointing at the building itself, a camera pointing down the entrance, a camera pointing to the exit, and a camera pointing to the back building. Mr. Montgomery indicated they brought in one company, DNS Solutions. Mr. Spatola wanted something to compare to their price so a few other companies came through.

Mr. Montgomery stated that with the prices they were given, he recommended calling DNS Solutions to complete the work. Mr. Montgomery indicated there will be capability to watch the surveillance through their phones. Mr. Montgomery stated it would be a four channel DVR which will record all activity through the cameras for up to a month, which in that time will reset the oldest date and replace with the newest date. Mr. Montgomery stated this will give every one a little piece of mind and some security which they do not have currently.

Mr. Laurella asked where the monitoring would be, Mr. Montgomery stated it would be in the Public Works Manager's office, which would cut down on the price because the wiring will be closer, and it will be in his office and secured.

A discussion regarding the video surveillance system was held among the Committee.

Communications

The Clerk stated there were no Communications this evening.

The Clerk presented Resolution #13-70 for The Payment Of Bills.

Mr. Laurella made a motion, seconded by Mr. Stanzione to pay the bills, seconded by Mr. Spatola, to adopt Resolution #13-70. Roll Call Vote:

Mr. Lauermann	Yes	Mr. Montgomery	Yes
Mr. Laurella	Yes	Chairperson Spatola	Yes
Mr. Stanzione	Yes		

Mr. Stanzione made a motion, seconded by Mr. Montgomery open the meeting to the public. The Committee Approved.

Mr. Jason Scythes 786 Landis Avenue approached the Committee and asked how much the phone system was going to cost, how many phones with the system, and what the benefits from the phone system would be.

Mr. Montgomery stated that at this time there is no voice mail system in the building, so at this time we need to move forward with a system that is updated, and has the ability to communicate to all departments and that the residents not get a busy signal and be able to leave a message for someone.

A discussion regarding the phone system was held among the Committee and Mr. Scythes.

Mr. Anthony Sparacio, 716 Maple Avenue approached the Committee and suggested as a resident and businessman, he understood that the Committee had a big decision to make regarding purchasing a new truck, and with the price of gasoline it would make a lot of sense to not put a lot of unneeded use on a small dump truck. Mr. Sparacio stated that they have great leasing deals, and he suggests looking into leasing a truck for a three year period.

Mr. Scythes approached the Committee and stated that he gave the Committee a brochure about finance, pretty much leasing with a dollar buy out where ultimately own the equipment. Mr. Scythes stated the Committee could pursue other finance companies, that may cut some of the costs on the big purchases being made by the Township. Mr. Scythes also asked if the video surveillance system was going to be monitored. Mr. Montgomery reiterated, it was a DVR system, where it is constantly recording twenty four hours a day, seven days a week, as it gets to the end of the month, the beginning of the old month gets erased by the new month. Mr. Scythes suggested having a monitored system, so if something did happen the police could be called right away.

Mr. Laurella made a motion, seconded by Mr. Montgomery to close the meeting to the public. The Committee Approved.

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Mr. Laurella stated he has no problem with the Rosenhayn Volunteer Fire Company renting the hall out, but it is our insurance they use on the building. Mr. Laurella asked if the Certificate of Insurance could be handed in three days before the hall was to be rented out.

Solicitor Testa stated that the person renting the building could provide the Township with a copy of their Certificate of Insurance.

Mr. Lauermann made a motion, seconded by Mr. Montgomery to adjourn the meeting. The Committee Approved.

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Frank Spatola, Chairperson  
Township of Deerfield

ATTEST:

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Karen Seifrit, Clerk  
Township of Deerfield