

REGULAR MEETING
TOWNSHIP COMMITTEE
JULY 5, 2018

Chairperson O'Brien called to order a regular meeting of the Township Committee of the Township of Deerfield, County of Cumberland and State of New Jersey, at the Municipal Building, 736 Landis Avenue, Rosenhayn, at 7:00 p.m.

Chairperson O'Brien led the flag salute.

The Clerk took roll call and members present included Mr. Danna, Mr. Stanzione, Mr. Brago and Mrs. O'Brien. Mr. Terrigno was unavailable this evening and Robert Casella appeared on behalf of Solicitor Testa.

The Clerk presented Public Hearing With Regard To Small Cities Community Development Block Grant Program – Mark Blauer of Blauer Associates. Mr. Stanzione made a motion, seconded by Mr. Brago to open the public hearing with regard to the Small Cities Community Development Block Grant Program. The Committee approved.

Mark Blauer of Blauer Associates came before the Committee. Mr. Blauer noted that it is the fourth time he has been here working on the same grant application for the ADA compliance improvements at Eugenia Johnson Park and LoBiondo Park. He further noted that the DCA is offering the program again with approximately 6 ½ million dollars for potential projects. Mr. Blauer indicated that the applicants can apply for up to \$400,000 from the Community Development Block Grant Program. He further indicated that the Township has applied for the same ADA compliance improvements for the 2 parks and each year the Township has lost. He noted that the Township didn't do anything wrong there just wasn't enough money for all the good projects. Mr. Blauer stated that the Township came very close last year, but did not get funded.

Mr. Blauer stated that the Township is holding the public hearing this evening as part of the grant application process. He further stated that the Township had to advertise via a non-legal display ad. Mr. Blauer indicated that the Resolutions to be adopted give the Township the key elements needed to apply. He further indicated that the application is submitted online and due by September 7th with a grant ceiling of \$400,000. Mr. Blauer noted that the match grant obligation is 15% above and beyond the grant. He further noted that a \$400,000 grant would mean a local obligation of \$60,000 (15% of the grant). Mr. Blauer indicated that it is possible to get a partial grant since there are 2 free standing parks. He further indicated that each year there are more applicants and more good projects than there is money. Mr. Blauer stated that by going after the same good eligible project that eventually they will fund Deerfield Township. He further stated that there are some additional points for applicants who have not been funded the last couple of years and Deerfield is that. Mr. Blauer indicated that he is hoping to refine the current work scope that was put together by Chuck Fralinger last year, make any necessary revisions, resubmit and then hear back from DCA in December. If granted the Township would have 2 years to complete the project.

Mr. Blauer indicated that the purpose of the public hearing is to ask the public what they think of the project and to suggest other ideas. He further indicated that the key element of any project must primarily benefit low-moderate people. Mr. Blauer stated that senior citizens and handicapped people are viewed 100% low income by definition and that is why the project is eligible. General park improvements are not eligible because Deerfield Township is not primarily low-moderate income Township wide, but if you focus on ADA compliance as the Township has it's eligible.

Mr. Brago addressed Mr. Blauer and questioned if the Township received a grant could it be split between the 2 parks or does it have to be spent at one park. Mr. Blauer noted that the application has been for both parks and there has been a budget for each park. He further noted that it was carved out for each park as to give the DCA options for funding.

Chairperson O'Brien indicated that there was a third park in the Township and questioned whether that was something to be considered. She further indicated that she would like to meet with Mr. Blauer prior to the submission of the application along with Mr. Fralinger. Mr. Blauer noted that Mr. Fralinger should be consulted and did speak with Mr. Fralinger who was going to check the parks to make sure nothing was done that would affect the scope of work. Mr. Blauer stated that as of now that Township has come up with a scope of work for the 2 parks that would use up the entire grant and if you added a third park you would have to deduct something from one of the other parks. He stated that whatever the Township would like to talk about should be discussed with Mr. Fralinger. Mr. Blauer indicated that the will provide that the improvements are still ADA compliance related and run with whatever Mr. Fralinger has.

Mr. Brago asked if, in Mr. Blauer's opinion, would it be better to add the third park in our request. Mr. Blauer indicated that a third wouldn't give the Township any particular advantage and if the third park needed substantial improvement the Township might want to hold it as a separate request.

Chairperson O'Brien asked if Mr. Blauer could forward a copy of last year's grant application to the Clerk who could then forward it on to the entire Committee so that they would know what was submitted last year and provide any comments before she met with Mr. Fralinger. Mr. Stanzione reminded everyone that whatever suggestions are made need to be ADA compliant. Mr. Blauer noted that the grant is to retrofit the existing parks and make them ADA compliant.

Chairperson O'Brien noted a project called "Jake's Place" which is near Cherry Hill and is a 100% ADA accessible playground structure. Discussion was held regarding ADA accessible playground units.

Mr. Blauer noted that Mr. Fralinger is looking for the Township to reach out to him and discuss what the Township wants.

Mr. Brago made a motion, seconded by Mr. Stanzione to close the public hearing with regard to the Small Cities Community Development Block Grant Program. The Committee Approved

Minutes

The Clerk presented the minutes of June 6 and June 20, 2018. Mr. Danna made a motion, seconded by Mr. Brago to approve the minutes as written. The Committee approved.

Ordinances

The Clerk presented Ordinance #2018-6 for Second Reading, Public Hearing Of An Ordinance Amending Ordinance #2011-3 Providing For Payment To The Township Of Deerfield For The Provision Of Emergency Services Rendered By Rosenhayn Fire And Rescue.

Mr. Stanzione made a motion, seconded by Mr. Brago to open the public hearing on Ordinance #2018-6. The Committee approved.

There being no comment from the public, Mr. Stanzione made a motion, seconded by Mr. Brago to close the public hearing on Ordinance #2018-6. The Committee approved.

Mr. Stanzione made a motion, seconded by Mr. Brago to adopt Ordinance #2018-6. Roll Call Vote:

Mr. Danna	Yes	Mr. Brago	Yes
Mr. Stanzione	Yes	Chairperson O'Brien	Yes

Resolutions

The Clerk presented Resolution #18-114 – Resolution Approving Bids For Food Vending Spaces At The Deerfield Township Harvest Festival. Mr. Stanzione made a motion, seconded by Mr. Brago to adopt Resolution #18-114. Roll Call Vote:

Mr. Danna	Yes	Mr. Brago	Yes
Mr. Stanzione	Yes	Chairperson O'Brien	Yes

The Clerk presented Resolutions 2 through 6 of the Agenda:

2. Resolution Awarding A Contract To Mark Blauer Of Blauer Associates As Service Provider For A 2019 New Jersey Small Cities Community Development Block Grant
3. Resolution Authorizing Application Of A New Jersey Department Of Community Affairs Fiscal Year 2019 Grant
4. Resolution For The Adoption Of State Model Citizen Participation Plan For DCA Small Cities Program
5. Resolution Approving Public Facilities Grant Management Plan
6. Resolution Identifying Small Cities Fair Housing And Equal Opportunity Officer

Mr. Stanzione made a motion, seconded by Mr. Brago to adopt Resolutions 2-6 as indicated on the Agenda for this evening. Roll Call Vote:

Mr. Danna	Yes	Mr. Brago	Yes
Mr. Stanzione	Yes	Chairperson O'Brien	Yes

The Clerk presented Resolution #18-120 - Resolution Authorizing The Deerfield Township Land Use Board To Perform A Feasibility Study To Create An Additional Redevelopment Zone And To Create A Redevelopment Plan. Mr. Danna made a motion, seconded by Mr. Brago to adopt Resolution #18-120. Roll Call Vote:

Mr. Danna	Yes	Mr. Brago	Yes
Mr. Stanzione	Yes	Chairperson O'Brien	Yes

The Clerk presented Resolution #18-121 - Awarding A Contract To Interactive Security For The Installation Of Security System Upgrades For The Deerfield Township Municipal Building And Public Works Garages. Mr. Danna made a motion, seconded by Mr. Brago to adopt Resolution #18-121. Roll Call Vote:

Mr. Danna	Yes	Mr. Brago	Yes
Mr. Stanzione	Yes	Chairperson O'Brien	Yes

The Clerk presented Resolution #18-122 - Approving the 2017 Municipal Audit. Mr. Stanzione made a motion, seconded by Mr. Brago to adopt Resolution #18-122. Roll Call Vote:

Mr. Danna	Yes	Mr. Brago	Yes
Mr. Stanzione	Yes	Chairperson O'Brien	Yes

The Clerk presented Resolution #18-123 - Resolution Urging The Legislature to Amend S-716, S-477 And S-1766. The Clerk explained that the Resolution was requested by the JIF and MEL as the items presented for passage would be detrimental to municipal budgets. Mr. Danna made a motion, seconded by Mr. Stanzione to adopt Resolution #18-123. Roll Call Vote:

Mr. Danna	Yes	Mr. Brago	Yes
Mr. Stanzione	Yes	Chairperson O'Brien	Yes

The Clerk presented Resolution #18-124 - Resolution Amending Resolution No. 18-113 Reappointing Lisa Perella Tax Assessor. The Clerk noted that the County asked that the format be amended. Mr. Stanzione made a motion, seconded by Mr. Brago to adopt Resolution #18-124. Roll Call Vote:

Mr. Danna	Yes	Mr. Brago	Yes
Mr. Stanzione	Yes	Chairperson O'Brien	Yes

The Clerk presented Resolution #18-125 - Authorizing The Exclusion Of The Public From The Township Committee To Be Held On July 5, 2018 Relating To Contract Negotiations. Mr. Brago made a motion, seconded by Mr. Stanzione to adopt Resolution #18-125. Roll Call Vote:

Mr. Danna	Yes	Mr. Brago	Yes
Mr. Stanzione	Yes	Chairperson O'Brien	Yes

Old Business

The Clerk presented reports from Department Chairs. Mr. Brago reported on animal control. He noted that 3 dogs and 10 cats have been picked up and there have also been 4 animal cruelty calls. Mr. Brago indicated that Mr. Shinn is required to go on the animal cruelty calls and has spent some time with the State Police on who will be writing tickets for the animal cruelty calls.

As to Recreation, Mr. Brago noted he was unable to attend the meeting.

Chairperson O'Brien congratulated the Recreation and the Deerfield Township Harvest at the recent Best Of The South and West. She asked Mr. Brago to bring that award to Recreation at their next meeting.

Mr. Stanzione had nothing to report on fire and rescue.

The Clerk presented Discussion And Motion To Purchase Electronic Devices For Use During Township meetings And Do Away With Paper Agenda Packets. Mr. Brago indicated that at the last meeting the Clerk did some research with the IT company and recommended the use of Ipads. He further indicated that there is a quote of \$3,007.87 for 7 Ipads and a locking charging station. The Clerk noted that the wifi has been updated and improved.

Mr. Brago made a motion, seconded by Mr. Stanzione to approve the purchase of electronic devices for use during Township Meetings in order to do away with paper agendas. Roll Call Vote:

Mr. Danna	Yes	Mr. Brago	Yes
Mr. Stanzione	Yes	Chairperson O'Brien	Yes

The Clerk presented Discussion And Motion Regarding Summer Hours For Public Works. Chairperson O'Brien noted that Mr. Brago spoke with Upper Deerfield and they alter their hours for the Summer. She further noted that she spoke with the Township's maintenance supervisor and asked him what he thought about this and told him that if he wanted to do it to please reach out to her. Chairperson O'Brien stated that the "ball is in his court" if he feels the need to adjust the hours. She further stated that she informed him that the lines of communication are open and to let her know what he needs and what he thinks will work.

Mr. Stanzione asked when the Township will be hiring the Summer help. The Clerk stated that the ad is in the paper and online and applications are due by July 10th. Mr. Stanzione noted that Deerfield cannot compare itself to Upper Deerfield as they have many more people in their building. He further noted that the reason someone stays until 4 o'clock is because normally there was only 2 people left in the building and they have to walk out of the building by themselves. Mr. Stanzione stated he did not have a problem if they wanted to take turns, but one of them should be staying until 4 o'clock. Mr. Brago indicated that the purpose was to alleviate the issues with the heat. Mr. Stanzione agreed and was the reason he asked when the Summer help would be starting. The Clerk stated that a change in public works hours would have no effect on the office, however, if it is more productive for public works then so be it. She further stated that there is no real concern about having someone to lock up in the afternoon as the office staff has done so from time to time over the years. Chairperson O'Brien stated that if the maintenance supervisor comes to her about a change of hours, at least this conversation will be useful in the future.

Mr. Brago reminded everyone that the new ambulance billing company took over as of July 1st and the transition went very smoothly and is just waiting on a few things from Medicare and signatures.

Mr. Brago noted that Cinema Night will be Saturday, July 28 at LoBiondo Park. Chairperson O'Brien inquired as to a rain date. Mr. Brago stated there was no rain date as the screen guy is booked. He further stated that he will be contact with Mrs. Kula the principal at the school and have her send out a message to the students as a reminder. Chairperson O'Brien inquired as to whether or not the movie could be shown inside the fire hall. Mr. Stanzione suggested putting the people on the stage or putting the people in the fire hall and having the screen outside. He noted that the screen endures the weather during the Harvest Festival.

Mr. Brago reiterated the half sphere at the Carmel Park is rusted out and cannot be repaired and covered by insurance. Mr. Brago recommended that public works take it down.

Chairperson O'Brien updated on the event at Eugenia Johnson Park. Chairperson O'Brien stated the park looked outstanding thanks to public works. She further stated that it was a wonderful event with a lot of fellowship and good will and an outstanding display of community in the Township.

Mr. Danna indicated that the monitoring system is up and working. He also noted that the hot water heater has been mounted and we're waiting on the plumber to hook it up. Mr. Danna stated that the public works supervisor will be on vacation and has his help set up with what he needs to do. He further stated that animal control will be covered by Ron Sutton while our animal control officer is away. Mr. Danna noted that there was a large branch down on Spruce Street and was removed by public works. He further noted that there nothing yet on the fencing but should have something for the next meeting.

Mr. Stanzione inquired who reviews the new security cameras if there is a problem. Mr. Danna indicated that the camera company will come and review the information. He further indicated that everyone can have the cameras on their phone. Chairperson O'Brien liked that as she gets the first call when the alarm goes off. Mr. Danna noted that the cameras are very clear and there are cameras in the alley between the municipal building and senior center and court room.

Mr. Danna stated that the troth has been cut to run the electric to the new building.

New Business

The Clerk presented Discussion And Motion To Hire A Part Time Fire Marshal To Assist The Current Fire Marshal With Inspections In The Township Of Deerfield. The Clerk stated that the current fire marshal, Mr. Williams, had come to her with regard to his request to hire someone part time. She noted that the salary would be paid from the fire safety money. The Clerk noted that the State is asking the fire marshals to inspect churches and farms in the municipalities. Mr. Stanzione inquired as to the other backups. The Clerk confirmed that Mr. Williams has backups but he needs someone to come here on a regular basis. She noted that Mr. Williams has a recommendation. Mr. Stanzione agreed that as long as the money is coming from the fire safety account and does not affect the budget. Mr. Stanzione made a motion, seconded by Mr. Brago to hire a part time fire marshal to assist the current fire marshal with inspections in the Township of Deerfield. Roll Call Vote:

Mr. Danna	Yes	Mr. Brago	Yes
Mr. Stanzione	Yes	Chairperson O'Brien	Yes

Mr. Brago noted that he was contacted by a resident with regard to a community yard sale and they asked if the Township could promote it so that more people can take advantage of it. He further noted that the yard sale would take place on August 4th. Mr. Brago noted that there is a permit requirement. The Clerk noted there is no fee, but residents are asked to get a permit to keep track of them. Chairperson O'Brien asked if the Township could promote the yard sale. Mr. Casella indicated that it's not a Township activity should probably not promote it. He further indicated that if the Township wanted to organize a Township wide yard sale day then the Township could do that. Mr. Brago clarified that it would be on the Township's Facebook page and Mr. Casella inquired if there was a space for "local news". Mr. Brago said there could be but it would look like a Township event. Chairperson O'Brien felt that there was nothing to prevent someone from asking every week to post about their yard sale. Chairperson O'Brien felt that a community yard sale day is something that could be established, but didn't want to see Mr. Brago tied to promoting everyone's yard sale every week. Discussion was held among the Committee regarding the use of the Facebook page. Mr. Casella suggested a Township wide yard sale day that could be promoted by the Township. Additional discussion was held concerning a yard sale day.

Communications

The Clerk stated that there are no communications this evening.

The Clerk presented Resolution #18-126 For The Payment Of Bills. Mr. Danna made a motion, seconded by Mr. Brago, to adopt Resolution #18-126. Roll Call Vote:

Mr. Danna	Yes	Mr. Brago	Yes
Mr. Stanzione	Yes	Chairperson O'Brien	Yes

Public Comment

Mr. Danna made a motion, seconded by Mr. Stanzione to open the meeting to the public. The Committee approved.

There being no comment from the public, Mr. Stanzione made a motion, seconded by Mr. Danna to close the public portion of the meeting. The Committee approved.

Mr. Stanzione made a motion, seconded by Mr. Brago to go into Executive Session per the Resolution adopted this evening. Roll Call Vote:

Mr. Danna	Yes	Mr. Brago	Yes
Mr. Stanzione	Yes	Chairperson O'Brien	Yes

Mr. Stanzione made a motion, seconded by Mr. Brago to reconvene the regular meeting. The Committee approved.

There being no further business, Mr. Brago made a motion, seconded by Mr. Stanzione, to adjourn the meeting. The Committee approved.

Abigail P. O'Brien, Chairperson
Township of Deerfield

ATTEST:

Karen Seifrit, Clerk
Township of Deerfield